

## *What others have said about our Customized Training:*

"The training will benefit me in my day-to-day work assignments."

"The discussions between the staff and the instructor were the strength of the class."

"Coming to our company to deliver the training was just what we needed."

"The classes for our staff development were very affordable."

"The training will produce great value for our employees and our company."

"The reference books used by the instructor during the training session were excellent."

"The course was thorough and the Q&A portion of the class was extremely valuable."



### **Adult Workforce Development**

Eastland-Fairfield Career & Technical Schools

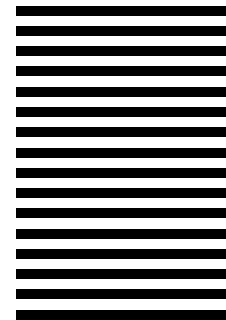
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**Adult Workforce Development Center  
Eastland-Fairfield Career & Technical Schools  
4300 Amalgamated Place  
Groveport, Ohio 43125**



# Supporting your business objectives ...

Once your support needs are assessed and identified, we provide professional services and consulting on:

- Human Resources skills development
- Information Technology/Computer skills development
- Industrial/Trade skills development
- Job Assessment services

## Delivering business solutions for you ...

From long-term consulting partnerships serving the business and training needs for your entire organization, to small, short-term, problem-solving and customized training for a few individuals, The Adult Workforce Development Center has the personnel, technology, knowledge, and skills to help your business grow.

Your business will receive a professional response to your request, and you will be supported by highly qualified instructors, consultants, and business professionals. The Adult Workforce Development Center of Eastland-Fairfield Career & Technical Schools is committed to offering excellent programs and customer service.



[www.eastland.k12.oh.us](http://www.eastland.k12.oh.us)

## Adult Workforce Development

4300 Amaglamated Place  
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(614) 836-4541  
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### Contacts

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## Adult Workforce Development Center

Eastland-Fairfield Career & Technical Schools

# Customized Training for Business and Industry

Today's  
Training for  
Tomorrow's  
Performance

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# Flexible training solutions to meet your needs

The Adult Workforce Development Center of Eastland-Fairfield Career & Technical Schools is your consultant for professional, technical, industrial and safety training.

We have been designing business workforce development solutions for some of Central Ohio's leading companies and government institutions for over a decade.

In today's fast-paced corporate world, your business has to be cost-effective, adaptable, and state-of-the-art. In addition, today's workforce must be highly skilled, and technically competent, requiring frequent training if your company is to be competitive and productive.

Today's business professional cannot always attend off-site training during normal 9-to-5 work hours. Deadlines, family demands, and production quotas make it difficult to adhere to traditional training schedules.

Many training programs may provide some good information, but do not quite meet your specific needs. How do you address this? Let the Adult Workforce Development Center develop a customized training program for you!

At the Adult Workforce Development Center, we can provide customized workforce development solutions for your specific business needs. You can have training:

- Where you need it — On-site or at a location of your choice
- When you need it — During business hours, after hours, in one class, or in sessions spread out over a number of days or weeks
- How you need it — We can put together a corporate-wide training program, or provide small, targeted, training sessions to improve the performance for a few individuals

**“The instructor was very good, prepared, and professional. She had the knowledge and delivered the instruction in such a manner that related to our employees' daily assignments. We were completely satisfied.”**

**Angela Phelps, Assistant Director— Human Relations  
Franklin County Engineer's Office**



## Customized training ...

Let our customized training consultants create a program that will meet your training needs.

When you contact the Adult Workforce Development Center for training, our consultants work with you to fill out a business needs assessment, which identifies what skills you will need to reach your company's or employee's goals.

The instructor and the consultant team will develop training content based on the assessment information. This includes:

- Determining your course learning objectives
- Developing specific skills-based training exercises
- Using client-provided or industry-specific case studies to enhance the learning objectives
- Creating training exercises to enhance the training content
- Delivering the training to the target audience ~~where and when the customer requests it~~

Our experts can assess:

- Business needs
- Employee skills
- Productivity
- Training needs

**The Eastland-Fairfield Career & Technical Schools**  
**have the ability to deliver the training to the target**  
**audience when and where the customer requests it.**

"The training was excellent and tailored to our specific needs. The instructors were very professional and able to relate their business experiences to answer the questions asked by the employees."

Debbie Nagley, AT&T Service Center Manager

### Some of our customers:

*City of Columbus*

*Cole Vision*

*Fairfield County District Library*

*Franklin County Job & Family Services*

*Insight Communications*

*Nationwide Insurance*

*US Filter Corporation*



Yes, I would like more information about Customized Training programs provided by the Adult Workforce Development Center of Eastland-Fairfield Career and Technical Schools.

Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Please send me more information about:

- Human Resources Development
- Information Technology
- Trade and Industrial Training
- Vocational Assessment Services
- Safety Training
- Job Assessment Services
- The Work Keys System
- Computer Software Training